

Minutes

Meeting Name	DCP 054 Working Group	Meeting Number	014
Meeting Date	29 September 2010	Meeting Time	10:00
Venue	ElectraLink, 2-3 Golden Square, London, W1F 9HR		

Attendee

Glenn Sheern (Chair)
 Andrew Wallace
 Angela Mann
 Chris Harding
 Tony Savka
 Sasha Pearce
 Kevin Woollard
 Jon Spence
 Mike Blake
 Alex Burford (Secretary)

Company

E.ON UK
 Ofgem
 E.ON UK
 EDF Energy Networks
 Electricity North West
 NPower
 British Gas
 ELEXON
 EDF Energy Networks
 ElectraLink Limited

1. ADMINISTRATION

- 1.1 Apologies were received from Heath Watts-Robinson (Central Networks) and Paul Coule (Scottish Power).

2. MINUTES MEETING 013

- 2.1 The minutes of the previous meeting were agreed subject to an amendment to the action log.

3. OUTSTANDING ACTIONS

- 3.1 An updated action log is attached as Appendix A.

4. NRPS RFI ELECTRICITY REVIEW

- 4.1 The Working Group reviewed the Request for Information (RFI) issued by the Gas Forum in relation to the National Revenue Protection Service (NRPS) and discussed how the document could be extended to include electricity. It was noted that the RFI was issued to service providers to determine how a NRPS could be provided but that the issue of funding the NRPS will be discussed at a later date.
- 4.2 It was noted that the Gas Forum intends that the NRPS will be Supplier led. The Group agreed in relation to electricity the same principle should apply as it is the responsibility of Suppliers to set up a revenue protection service.
- 4.3 The group reviewed the RFI and outlined a number of additions that would be required if the document was extended to include electricity:
- 4.4 Introduction, point 4: This section notes that all customers will receive a consistent approach to the treatments of theft investigation follow – up and there will be no “soft touches” or lower priorities depending on which supplier organisation is involved. The group were concerned with how this would be achieved in practice. AW noted that there will be an audit to

ensure the NRPS does what the industry expects them to do. It was noted that parties can opt out of using the NRPS but that they would still be under an obligation to have the same standard of RPS and to share information. The group agreed that the wording should be changed in order to ensure that RFI applies to both gas and electricity.

- 4.5 Page 5: The group noted that the Proposed Stakeholder Inter-Relationship Representation table needs updating to include a link to the DTN and IDNOs.
- 4.6 Page 6: The group and noted that the management of the NRPS section should be amended to also include in electricity. The group discussed the possible requirement of the NRPS being a 24 hour service. It was noted that all Suppliers would be able to provide a 24 hour service as standard.
- 4.7 Page 7: The group reviewed the list setting out the information that the industry can make available to the NRPS. It was noted that point 8, *"no Gas" Call reports for prepayment meters which have shut down*, is gas specific and should be updated to include electricity. The group also agreed to add the name of the customer to the list of requirements, in standard account information.
- 4.8 Page 8: The group noted the list of expected data sources and agreed to add DNOs to the list.
- 4.9 The group noted that the existing Revenue Protection Services could either continue as they are or hand over to the NRPS. It was noted that the NRPS may be established as a central body that organises all the current RPSs and does not replace them.
- 4.10 Page 9: The group noted that this is where the Theft Code of Practice should be outlined.
- 4.11 Page 10: The group discussed what would happen when costs are recovered from the customer. It was agreed that the money should go back into the NRPS to help fund it.
- 4.12 Page 11: The group noted that unregistered sites and additional services should be added and explained.
- 4.13 ElectraLink took an action compile the comments and circulate them to the Working Group for its review. The finalised list will be issued to the Gas Forum for its consideration.

Action: ElectraLink

5. REVIEW OF REASONABLE ENDEAVOURS SCHEME

- 5.1 The group discussed the Reasonable Endeavours scheme developed for the gas industry and circulated with the meeting papers. KW noted that parties would only pursue the Reasonable Endeavours scheme to recover costs for the investigation into missing units and will not be able to recover the actual costs for missing units through this scheme.
- 5.2 The group reviewed the Reasonable Endeavours action diagram. The diagram outlines what actions parties must go through before they can apply for the recovery of investigation costs under the Reasonable

Endeavours Scheme. The group agreed that the process needs to fit in with other existing industry agreements.

- 5.3 The group also reviewed the claim form which parties would use to apply for the recovery of costs. The group agreed that a similar form would need to be developed if the scheme was to be adopted for electricity. It was also noted that such a form could sit in the DCUSA.
- 4.14 AW noted that Ofgem will carry out an impact assessment on the proposed gas NRPS and its effectiveness in February 2011 and there is a desire by the Authority to also review the impact of the proposal on electricity at the same time. KW noted that British Gas will raise a Reasonable Endeavours Change Proposal under the DCUSA so that it is available for inclusion in the Ofgem Impact Assessment. The Group agreed that the issue will be progressed under a separate Working Group for that Change Proposal.

Action: KW

6. NEXT STEPS

- 6.1 The Group noted that it is waiting for additional legal advice from Wragge & Co. The DCP 054 Subgroup is set to meet and review the advice before progressing with the Code of Practice.
- 6.2 It was noted that the Chair of the Gas Forum is aware that the DCP 054 Working Group is progressing with the issue of revenue protection in electricity and reviewing the RFI. SP noted that there may not be sufficient funds available at the Gas Forum to support extensive discussions a dual fuel NRPS. GS noted that the DCUSA Panel may consider assisting with funding if needed and took an action to raise the issue at the next Panel meeting.

Action: GS

7. ANY OTHER BUSINESS

- 7.1 There were no other items of business.

8. DATE OF NEXT MEETING

- 8.1 The next DCP 054 Working Group will convene at 10.00 am on 12th November at ElectraLink, London.

APPENDIX A – ACTIONS**OPEN ACTIONS**

No.	Action / Update	On	Due
005/02	Speak with the Information Commissioner's Office (ICO) to understand the potential for / impact of having a flag placed in Data Collector's systems to highlight theft. AM is awaiting response from ICO.	AM	05/11/10
013/01	Invite the UKRPA to attend the next DCP 054 Working Group meeting. Ongoing.	HWR	05/11/10
014/01	Compile Working Group the comments on the Gas Forum RFI and circulated them to the Working Group for their review before being issued to the Gas Forum for their consideration.	ElectraLink	05/11/10
014/02	Raise a Reasonable Endeavours Change Proposal under the DCUSA so that it is available for inclusion in the Ofgem Impact Assessment.	KW	05/11/10
014/03	Discuss the issue of Gas Forum funding for NRPS discussions at the next Panel meeting.	GS	05/11/10

CLOSED ACTIONS

No.	Action / Update	On	Due
013/02	Circulate the ELEXON SVG Standing Issue to members. Complete - Document issued by email on 10/09/10.	JS	22/09/10
013/03	Add the NRPS RFI to the agenda for the next meeting Complete - On Agenda	ElectraLink	22/09/10
013/04	Add a review of the Reasonable Endeavours Scheme to the agenda for the next meeting. Complete - On Agenda	Electralink	22/09/10